



KANSAS INSURANCE DEPARTMENT

Vicki Schmidt, Commissioner

Instructions for Completing Stock Permit Documents

NAIC Midwest Zone Uniform Request for Company Appointment/Cancellation:

1. The form must be completed in duplicate. All signatures must be originals.

Application for Permit for Insurance Company to Sell Stock, Issue a Dividend, Declare a Stock Split or Stock Exchange, or Undertake Any Other Issuance of Stock (pages 1-3):

1. The application must be signed by both the president and secretary.
2. The application must be notarized.
3. A fee of \$25, via check or money order payable to the “Kansas Insurance Department”, must be submitted with the application.

Application for Written Authority to Sell or Issue Stock (pages 4-5):

1. The application must be signed by the applicant and the president or secretary.
2. The application must be notarized.
3. A fee of \$100 for each individual applicant, via check or money order payable to the “Kansas Insurance Department”, must be submitted with the application.

Instructions Dated 12/16/2021