

This is intended as a sample format only. These includes typical charges for escrow/closing or other services that are common to most title insurance agents and agencies in this state. However, an agency must include all fees and charges which are required to be disclosed under K.S.A. 40-952(c). Companies can utilize this format for filing charges with the Department, or file charges using its own format.

CHARGE FOR ESCROW, CLOSING AND/OR OTHER SERVICES

*If you perform services or engage in transactions not included in these descriptions, please describe the service or transaction in the space captioned "OTHER."

Service	Charge
COMMERCIAL ESCROW CLOSING	\$ _____
Includes preparation of contracts, escrow agreements, transfer of title documents (deed, mortgage, notes, assignments, etc.), settlement statement (HUD-1), disbursement of funds	

RESIDENTIAL REAL ESTATE CLOSING	\$ _____
Includes preparation of contracts, escrow agreements, transfer of title documents (deed, mortgage, notes, assignments, etc.), settlement statements. <i>Without</i> assistance of attorney and/or broker.	

RESIDENTIAL REAL ESTATE CLOSING	\$ _____
Includes preparation of contracts, escrow agreements, transfer of title documents (deed, mortgage, notes, assignments, etc.), settlement statements. <i>With</i> assistance of attorney and/or broker.	

RESIDENTIAL LOAN CLOSING	\$ _____
Includes preparation of all loan documents required by the lender including, but not limited to mortgage, deed of trust, notes, riders, assignments, government regulation reports and disclosures, disbursement of funds	

DOCUMENT PREPARATION when not	\$ _____	Included in closings:
1. deeds		
2. mortgages, notes		
3. affidavits		
4. assignments, releases		
5. contract for deed/option contracts		
6. real estate contracts		
7. escrow deposit agreements		

FEES FOR ANCILLARY SERVICES	\$ _____
notary public fees cash	
contract for deed seller carry back assumption equity purchase	
exchange of property	
loan closing for third party lender other	

FORECLOSURE COMMITMENT	
Commitment issued for filing foreclosure proceedings	
a. Do not take policy	\$ _____
b. Do take policy	\$ _____

LOT SALE TO BUYER	
(not builder)	
a. No policy until improvement completed	\$ _____
b. Policy issued for cost of lot	\$ _____

PLATTING COMMITMENT	\$ _____
Issued to governmental body in lieu of attorney's opinion to show easements, taxes, mortgages, etc. Nominal amount	

INFORMATIONAL COMMITMENT	\$ _____
Issued for "amount to be agreed upon" where customer wants check of title before sale/mortgage	

CONVERT CONTRACT PURCHASERS POLICY TO	\$ _____	OWNERS POLICY
Issued when contract purchaser pays off contract and wants current policy showing title in his name		

MECHANICS LIEN WORK OUT	\$ _____
Obtaining lien waivers, disbursing funds to pay claimants	

EXCHANGE CLOSING

Closing transaction having more than one parcel of real property

\$ _____

DISBURSEMENT OF FUNDS \$ _____
No closing services but asked to disburse money

DISBURSEMENT OF FUNDS \$ _____
No closing services, disbursing funds and collecting signatures on documents furnished to us

INDEMNITY DEPOSIT \$ _____
Held in escrow, no closing

OTHER (Specify) \$ _____
\$ _____
\$ _____

*SERVICES CUSTOMARILY PROVIDED THAT ARE NOT INCLUDED IN THE ABOVE RATES (LIST)

*If there is a charge for such services, they should be included on the previous page.