



# KANSAS INSURANCE DEPARTMENT

Vicki Schmidt, Commissioner

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## Announcement of Vacant Position Internal - External

**Posting Date:** November 6, 2020  
**Job Vacancy:** Securities Commissioner  
**Division:** Securities  
**Requisition Number:** 198139  
**Compensation Rate:** \$95,000 - \$115,000 annually (*Commensurate with Experience*)  
**Position Type:** Unclassified, Regular, Full-Time, Non-covered, Benefits Eligible  
**Closing Date:** November 30, 2020  
**Contact Person:** Bobbi Mariani – [bobbi.mariani@ks.gov](mailto:bobbi.mariani@ks.gov) or 785-296-7802

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The Kansas Insurance Department offers a challenging and rewarding career opportunity as the Securities Commissioner who serves on the Department's Executive team. We offer a comprehensive benefits package and a fantastic work environment. We recently moved into our newly renovated office near Wanamaker Road. Join our outstanding team and help us in our mission to "Regulate, Educate & Advocate."

### Job Description:

The Securities Commissioner is a statutorily created position which acts as the head of the Securities Division within the Kansas Insurance Department. This position works with the Commissioner of Insurance and Assistant Insurance Commissioner of the Kansas Insurance Department to set strategic direction; develop and assess programs; analyze, develop and implement policies, and coordinate activities with state, regional, and federal advisory committees or other states and local agencies with similar targeted or related programs. The Securities Commissioner directs, supervises and manages the day-to-day operations of the Securities Division. The Securities Commissioner provides expert advice and guidance to the Commissioner of Insurance and Assistant Insurance Commissioner with respect to Securities.

### Minimum Qualifications

- Five years of experience working in the securities industry or in a regulatory environment including experience at a managerial level. Professional credentials or investigations and auditing experience may be considered to substitute for securities or regulatory experience.

AND

- Bachelor's degree in criminal justice, law, accounting, finance, economics, business administration or a closely related field.

OR

- Equivalent combination of education and experience as deemed by the Commissioner of Insurance.

### **Preferred Qualifications**

- Law or other advanced degree in a related field.
- Investigative or compliance background in securities or other related field.
- Experience working with the state regulatory process.

A candidate who meets the above minimum qualifications must also meet the following:

- Experience leading initiatives that have a broad impact (i.e. continuous improvement project, policy development, committee work etc.).
- Communication skills (written and oral) sufficient to relay sensitive information to staff, the public, financial institutions, and other state agencies.
- Demonstrated leadership, organizational and interpersonal skills to direct, coach, develop and engage staff.
- Presentation, group facilitation, and public speaking skills.

### **Other Requirements:**

- Pre-employment screening to include thorough criminal history records check and reference checks to verify job-related credentials prior to appointment.
- Verification of identity and employment eligibility to work in the U.S. is required by federal law.
- Veteran's Preference Eligible – please visit <http://da.ks.gov/ps/aaa/recruitment/veterans.htm>
- Tax Clearance Certificate required, please visit: <https://www.ksrevenue.org/taxclearance.html>

### **How To Apply:**

**Step 1:** Create an Account at the State of Kansas Careers website at: <https://admin.ks.gov/services/state-employment-center/sec-home>

**Step 2:** Once you have created an account, complete the online State of Kansas application form and upload the other required documents.

- Kansas Tax Clearance Certificate
- Resume
- Cover letter
- Transcripts
- Veterans' Preference K.S.A. 73-201(c) Form and DD-214, if applicable.

**Recruiter Contact:** Bobbi Mariani

**Phone:** 785-296-7802

**Email:** [bobbi.mariani@ks.gov](mailto:bobbi.mariani@ks.gov)

**What to Expect Next:**

Your application will be reviewed and we will evaluate your qualifications based on the materials that you submit. Therefore, the materials that you submit must be complete and fully discuss how you meet the minimum, other, and preferred qualifications, if applicable. After your application is evaluated, you may be contacted for further information or to schedule an interview.

**KANSAS TAX CLEARANCE CERTIFICATE REQUIRED:** Each applicant applying for a State of Kansas job vacancy must obtain a valid and up to date Kansas Certificate of Tax Clearance by accessing the Department of Revenue's website at: <http://www.ksrevenue.org/taxclearance.html>. A Tax Clearance is a comprehensive tax account review to determine and ensure that an individual's account is compliant with all primary Kansas Tax Laws. A Tax Clearance expires every 90 days. **All applicants, including current State employees, are responsible for submitting a valid and up to date certificate with all other application materials to the hiring agency.** This is in accordance with Executive Order 2004-03. If you need assistance with the tax clearance, please contact 785-296-3199.

**Veteran's Preference Eligible (VPE):**

Former military personnel or their spouse that have been verified as a "veteran" according to K.S.A. 73-201, will receive an interview if they meet the minimum competency factors of the position. The veterans' preference laws do not guarantee the veteran a job. Positions are filled with the best qualified candidate as determined by the hiring manager. Additional VPE information can be found at <http://da.ks.gov/ps/aaa/recruitment/veterans.htm>.

DD Form 214, Certificate of Discharge or Separation from Active Duty, or other official documents (to include military discharge papers, or equivalent certification from the VA listing military status, dates of service, and discharge type) issued by the branch of service are required as verification of eligibility for veterans' preference.

**If you have questions, please do not hesitate to contact us at 785-296-7802.**

*Individuals with disabilities are encouraged to contact the Recruiter if reasonable accommodations are needed for any part of the application or hiring process.*

***The Kansas Insurance Department is an Equal Opportunity Employer***